

Doing business with Council

How to become a supplier



**Our commitment is to buy local.
To achieve this we want to
provide our local businesses every
opportunity to supply goods and
services to Council.**

Council is committed to buying local, everything from Plant Hire, Civil Construction, Trade or Professional services to the supply of goods from Fleet to Chemicals.

How to become a supplier?

Interested suppliers will have the opportunity to apply for consideration on upcoming works under our Panel Arrangements.

The Panel Arrangements are groups of suppliers who qualify to supply the following categories of goods and services to Council; Engineering & Associated Services - (Engineering, Design, Project Management/Construction, Contract Administration, Surveying, Bridge Inspection, Civil, Mechanical, Electrical, Hydraulics, Architectural, Drafting, Building Certification); Plant & Equipment Hire - (Truck, Water Truck & Earthmoving Equipment); Traffic Control; Trade Services - (Includes Electrical & Data Cabling, Air Conditioning/Refrigeration, Plumbing, Yellow Plant & Equipment Servicing, White Fleet Servicing); Plant & Fleet Procurement - (Trucks, Trailers, Transport Equipment, Earthmoving Plant & Equipment, White Fleet);

Supply of Chemicals; Road Construction Services - (Includes Civil Contractor, Road Stabilisation & Bitumen & Asphalt)

These panels operate for **5 years**. Once a business has been invited onto the panel, it will:

- Better connect your business with Council's upcoming purchases
- Give your business the advantage of being approached first for work
- Streamline the tendering process as your details are already on our database
- Deliver value for money solutions for Council in a competitive open market

The vast majority of Council's work packages will be sent to quote or tender using these Panel Arrangements.

The panel will be reviewed periodically which will involve an evaluation process to measure performance, including value for money, compliance with specification, and terms and conditions of every supplier on the panel.

While these Panel Arrangements are at the forefront of Council's procurement strategy, there are still opportunities for local businesses outside of these arrangements through current purchasing processes.

How do new businesses to the region express their interest to be on the panel?

Any business, at anytime, can contact Council to apply to be considered as part of the Panel Arrangements.
Any new submissions will be evaluated periodically as part of the review process.

What happens following your submission?

Once the period for submissions is closed, supplier panel registrations will be evaluated as per the process below.

How are decisions made?

Council will consider the supplier's commercial and technical capability in relation to quality, price, safety and environmental compliance, and risk management.

Further queries?

Please contact Council on **1300 COUNCIL**, visit www.wdrc.qld.gov.au or email tenders@wdrc.qld.gov.au

How is your submission processed?

STEP 1:

Evaluation of Submissions

Your submission will be evaluated to determine suitability.

STEP 2:

Acceptance

A list of suitable suppliers will be established to form the panel.

STEP 3:

Request for Goods/Services

Suppliers on the panel will be asked to quote for upcoming purchases with Council.

STEP 4:

Evaluation of Works

Council will evaluate the responses received and determine which supplier is successful.

ONGOING REVIEW:

Council reviews all suppliers on the panel periodically.